

CUSD #1 MEDICATION GUIDELINES

1. Medications are administered at school in accordance with the Recommended Practices and Procedures Manual from the Illinois State Board of Education. **Administering medications at school is discouraged.** However, some pupils with long-term chronic illness or disability may require medication during the day. Only in exceptional cases in which failure to take medication could jeopardize the child's health and/or education, should medication be administered at school.
2. *** **NEW POLICY – starting 2017-18:** All medication given at school, *including prescription and non-prescription/ over the counter medication (OTC)*, which includes Tylenol, Motrin (Ibuprofen), cough and cold medication (including cough drops), **must be prescribed by a licensed prescriber** on an individual basis as determined according to the student's health status. Medication that is brought to school must be sent to the nurse's office upon arrival. The medication will then be stored in a locked cabinet and the school nurse will monitor the storage and safety of administration at school.
3. Medications must be sent to school in the original container as dispensed by the pharmacy or sealed OTC bottles, accompanied by a signed **Franklin CUSD #1 Student Medication/ Treatment Authorization Form**. Any change in the dosage or administration must have written authorization from the prescriber.
4. The morning doses of medications should be given at home.
5. The school reserves the right to have the time of medication administration at school adjusted to meet the schedule and availability of the nurse and staff.
6. Questions concerning medications will be referred to your physician.
7. Self-managed medications will be evaluated individually by the school nurse (i.e. asthma inhalers, epi-pens, and medication to manage diabetes). It is recommended that spare medications be kept in the nurse's office for emergency use.
8. CUSD #1 medication forms are available on the website and in each office and must be completed by the physician and signed by the parent/guardian.
9. The school not only has the right, but also the responsibility to refuse to administer any medication at school if properly qualified individuals are not available.
10. The school will ascertain from the parent and/or the physician the necessity for administering medication during school hours and will retain the discretion to reject requests that do not meet the medication guidelines. **Medication sent to school without proper documentation will NOT be given.**
11. Noon medication will not be given at school on early dismissals @ 11:30.